NORTHBRIDGE TRANSIT AUTHORITY

Form 5 — MWBE Participation Form

Fleet Telematics and Depot Records Modernization

Solicitation	RFP-2026-0417
Project	Fleet Telematics and Depot Records Modernization
Issued by	Northbridge Transit Authority, Office of Procurement
Issue date	March 2, 2026
Response due	April 17, 2026 at 2:00 p.m. local time
Document type	Bid form

This document is fictional and was generated for software demonstration and end-to-end testing. It is not a real solicitation, no real vendor is named, and no submission is requested. All names, addresses, prices and events are invented.

1 MWBE Participation Commitment

The Authority has set an MWBE participation goal of eighteen percent (18%) for this contract. The Bidder shall list each committed MWBE subcontractor, the scope of work, the certification type, the participation percentage and the corresponding dollar value.

Subcontractor	Scope	Certification	% of contract	Value
	Records indexing	MBE		$
	Scanner installation	WBE		$
	Training delivery	MBE		$
	Quality sampling	WBE		$

If the Bidder cannot meet the goal, describe the good-faith efforts undertaken, including solicitations issued, responses received and reasons for rejection. Attach supporting documentation.

MWBE participation is reported quarterly after award. The Bidder shall notify the Contract Administrator within ten business days of any change to a committed MWBE subcontractor or scope.

2 Certification

1. The subcontractors listed above are certified MWBE firms as of the proposal date.
2. The participation percentages reflect work that will be performed by the listed firms.
3. The Bidder will maintain records sufficient to verify MWBE participation.
4. The Bidder understands that material misrepresentation may result in termination.

3 Signature

Authorized signature _____

Printed name _____

Title	_____
Date	_____

S1. Supplemental Disclosure - Spare parts, consumables and warranty coverage

Describe any exception, assumption or dependency related to spare parts, consumables and warranty coverage. If there are none, state 'None'. Attach additional pages if necessary and reference the requirement number in the solicitation.

Requirement	Response	Attachment
R-1.1		
R-1.2		
R-1.3		

S2. Supplemental Disclosure - Document intake, indexing and quality sampling

Describe any exception, assumption or dependency related to document intake, indexing and quality sampling. If there are none, state 'None'. Attach additional pages if necessary and reference the requirement number in the solicitation.

Requirement	Response	Attachment
R-2.1		
R-2.2		
R-2.3		

S3. Supplemental Disclosure - Fleet telematics data ingestion and normalization

Describe any exception, assumption or dependency related to fleet telematics data ingestion and normalization. If there are none, state 'None'. Attach additional pages if necessary and reference the requirement number in the solicitation.

Requirement	Response	Attachment
R-3.1		
R-3.2		
R-3.3		

S4. Supplemental Disclosure - Records retention schedules and legal holds

Describe any exception, assumption or dependency related to records retention schedules and legal holds. If there are none, state 'None'. Attach additional pages if necessary and reference the requirement number in the solicitation.

Requirement	Response	Attachment
R-4.1		
R-4.2		
R-4.3		

S5. Supplemental Disclosure - Subcontractor management and MWBE reporting

Describe any exception, assumption or dependency related to subcontractor management and MWBE reporting. If there are none, state 'None'. Attach additional pages if necessary and reference the requirement number in the solicitation.

Requirement	Response	Attachment
R-5.1		
R-5.2		
R-5.3		

S6. Supplemental Disclosure - Change control and configuration management

Describe any exception, assumption or dependency related to change control and configuration management. If there are none, state 'None'. Attach additional pages if necessary and reference the requirement number in the solicitation.

Requirement	Response	Attachment
R-6.1		
R-6.2		
R-6.3		